

REQUEST FOR PROPOSALS TOWN OF FAIRPLAY WATER SUPPLY EVALUATION SERVICES

DEFINITION:

The Town of Fairplay (Town) intends to contract with an engineering consulting firm for water supply evaluation services, specifically providing water system improvement recommendations, design and consulting services.

Attached is a Water Supply Evaluation report that was completed this summer. This report summarizes the current conditions of our water supply, treatment and distribution systems. The next phase of our Water Supply Evaluation Project will determine the availability of water in the Beaver Creek watershed and provide input on options to maximize the production of our water system. The results of this work will be documented in a final report that will summarize all work and evaluations done, include specific recommendations to upgrade the water supply system to meet current peak demands. The report shall also make specific recommendations for the Town to consider and plan for as water demands increase, by increments of 100 Single Family Equivalents (SFEs), up to 800 new SFE's.

Services may include, but are not limited to, the following:

- Review all available hydrogeologic data for the watershed area influenced by the Town's water rights ownership.
- Assess aquifer properties using available geologic mapping and any available well pumping and water level records,
- Review the presence and potential influence of upstream groundwater users, and
- Estimate water budget for Beaver Creek watershed to determine groundwater development potential.

The selected Consultant will also:

- Assess the current condition of the existing 3 wells,
- Conduct individual and combined pump test for all wells (fully instrumented testing),
- Conduct individual step drawdown tests, and
- Estimate well interference.

The selected Consultant will document the results of the well test and provide, if appropriate, rehabilitation or remedial actions for the 3 existing wells that support the goal for obtaining additional water supply to support future growth and development. The Consultant will provide additional details specific to the

location of any new wells and/or horizontal wells to maximize yield and meet future growth and development demands. This information will be compiled in a Development Plan that will prioritize of the recommended remedial actions and include probable costs estimates for all recommendations.

The selected firm shall also attend 2 Town Board of Trustees meetings. The Town staff will want to conduct two reviews of the Draft Development Plan prior to the final report issuance. Meetings with Town staff will occur on days selected firm is already planning to conduct the well assessments.

PROPOSAL PREPARATION

Interested firms should submit seven (7) copies of their proposal no later than 4:30 p.m. MST on **September 10, 2018**. The proposals will be delivered in a clearly labeled sealed package addressed to:

Fairplay Town Hall;
Attn: Town Administrator Tina Darrah
PO Box 267
901 Main Street
Fairplay, CO 80440

Submittals should contain a cover letter, not exceeding two pages, and concise informative responses to each of the selection criteria listed below. Other information may be included in an appendix.

EVALUATION CRITERIA

The Town's selection committee will evaluate proposals based on the following factors:

1. General background of the firm, available resources, subcontractors, and range of services. This section shall include a list of those individuals who will be working with the Town of Fairplay on a regular basis, as employees/principals of the Consultant, i.e. a staffing plan. For employees/principals/subcontractors of the Consultant, a brief statement of individual education, professional registrations and areas and years of relevant experience is required, as well as a brief list of representative clients.
2. Experience of the firm with similar water evaluation contracts. Include References.
3. Schedule to complete the work.
4. Cost to complete the work.
5. Quality of Presentation.

SELECTION PROCEDURE

Based on the information contained in proposals, an interview committee may invite two or more firms into individual discussions to determine which firm could best meet the needs of the Town. The interview team, if required, will consist of the Town Administer, Public Works Director, Mayor and/or members of the Fairplay Board of Trustees. The interview committee or the Town staff will negotiate a contract with the successful firm and make a recommendation to the Fairplay Board of Trustees for approval.

The Town of Fairplay reserves the right to reject any or all proposals received.

Questions should be addressed to the Public Works Director, Jim Brown, at (719) 836-2445. No pre-proposal conference will be held. Thank you for your interest. We look forward to receiving your proposal.

Best Regards,

Tina Darrah
Town Administrator

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